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Memorandum of Understanding
between
the Vacaville Teachers Association (VTA)
and the
Vacaville Unified School District (VUSD)

TK/K Teachers Supports 2024-2025

The following language goes into effect June 1, 2024 and sunsets June 30, 2025.

VUSD and VTA agree to meet by April 15, 2025 to extend and/or amend this agreement.

VUSD and VTA acknowledge that most student and teacher supports are individualized and created through the IEP process for each student. This MOU codifies general support for all TK/K teachers with students who have IEPs. Either party may call a meeting to discuss issues related to this topic as needed.

Training:

The District shall offer training to TK/K unit members, who shall be compensated according to article 3.11 (site/district initiated), in the following areas:

- how to use a paraprofessional
- how to create an inclusive classroom for all students
- deescalation training
- collaboration time for general education and special education teachers before the school year begins

Additional training may be requested by TK/K unit members through their site administrator.

Adult Support in General Education Classrooms:

For TK/K teachers working in an AM/PM model, who have students with IEPs that include behavior and/or significant academic goals on their class roster, their partner teachers shall only support and assist with their class for a minimum of 80% of the time, and if available, may assist in other primary classrooms.

During the first thirty (30) days of instruction, TK/K teachers who have students with IEPs may request the following supports:

- site administration observation and classroom check-in on a schedule to be determined by the teacher and the site administrator
- caseload manager observation and classroom check-in on a schedule to be determined by the teacher and the caseload manager

Non-Classroom Time Supervision of Students:

TK/K teachers shall not be responsible for supervising students who need supervision in non-classroom settings per their IEP.

Communication:

The District shall hold a weekly check-in meeting with TK/K unit members during the first six (6) weeks of instruction. These meetings are voluntary for TK/K unit members and shall be compensated according to article 3.11 (site/district initiated).

After the first six (6) weeks, the District shall hold monthly check-in meetings with TK/K unit members. These meetings are voluntary for TK/K unit members and shall be compensated according to article 3.11 (site/district initiated).

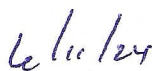
TK/K General Education teachers, who have students with IEPs, may request, through their site administrator, a classroom environment consultation.

TK/K General Education teachers may use up to two (2) Collaborative Planning Time (CPT) meetings to collaborate with the Special Education case managers and/or preschool teachers.

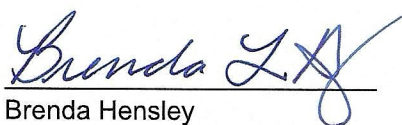
All TK/K unit members shall be provided a protocol (electronic) for troubleshooting student issues related to behavior, safety and IEP-related concerns.



David Robertson
Asst Supt of Human Resources



date



Brenda Hensley
VTA President